**Application form**

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| Position applying for | Ensemble Associate (Projects & Communications) |
| Closing date | Tuesday 15th December 2020, 6pm |

**Contact details**

|  |  |
| --- | --- |
| Full name |  |
| Contact phone number |  |
| Email address |  |
| Home address |  |

**Time to Shine**

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| The salary for this role will be supported through the Rank Foundation's Time to Shine programme. In accordance with the programme requirements, prospective candidates must currently be under-employed (not in permanent, full-time employment). | |
| Please give details of your current working situation: |  |
| The appointment of this role is subject to Quarantine receiving funding from the Rank Foundation. If you are selected as Quarantine’s chosen candidate for this role, you will need to complete a second interview with the Rank Foundation before your appointment is confirmed. If successful, you will participate in a programme of professional development delivered by Rank over the course of the year. | |
| Please confirm you are aware of this and happy to participate in Time to Shine: |  |

More information about the Rank Foundation and the Time to Shine programme can be found here: <https://rankfoundation.com/engaged-philanthropy/time-to-shine/>

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| **Supporting statement** – no more than 1 side of A4. (Or if submitting in audio or video form – no more than 3 minutes.)  *This statement should address:*  *- Why you are interested in this position*  *- Referring to the person specification, what knowledge, qualities and skills you would bring to this role*  *- Any relevant experience or qualifications that you have* |

**References**

Please give the name and address of two referees. One referee should be your present or most recent employer (if applicable). These people will only be contacted if/when you have been offered the position.

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| --- | --- |
| Referee name: |  |
| Phone number: |  |
| Email address: |  |
| Occupation: |  |
| How do you know this referee? |  |
|  | |
| Referee name: |  |
| Phone number: |  |
| Email address: |  |
| Occupation: |  |
| How do you know this referee? |  |

**General monitoring**

|  |  |
| --- | --- |
| How did you find out about this vacancy? |  |

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| --- | --- |
| Do you require any reasonable adjustments, due to a disability or health condition, to enable you to attend an interview (which will take place over video call), or which you wish us to take into account when considering your application? | Yes / No |
| If Yes, please provide further details |  |

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| Please give details of any criminal convictions you have had, excluding any considered ‘spent’ under The Rehabilitation of Offenders Act 1974 or minor motoring offences: |  |

|  |  |
| --- | --- |
| Please confirm that you have the right to work in this country | Yes / No |
| Do you require a work permit to work in this country? | Yes / No |
| If Yes, please give more details: |  |

**Application check list and data declaration**

|  |  |
| --- | --- |
| Have you… | |
| ( ) | Completed this form, including your supporting statement |
| ( ) | Completed the equal opportunities monitoring form |
| ( ) | Attached your CV |

I agree that the information given in my application may be used for purposes registered under the EU GDPR 2018, and I consent to the information being stored on manual and computerised files for relevant employment-related purposes.

Candidate’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_